

Citizen Oversight Committee – Measures M & O
San Mateo Union High School District
Meeting Minutes

Meeting Date: March 4, 2019
Place: District Office, 640 N. Delaware Street, San Mateo
Time: 5:30 pm
Prepared by: Pam Martinez, Executive Coordinator

Citizen Oversight Committee members

in attendance:

Sherry Haber (SH)	Cindy Montgomery (CM)
Don Freeman (DF)	Pat Griffin (PG)
Simon Mazzola (SM)	Mike Loy (ML)

SMUHSD Staff and Board of Trustees members in attendance:

Elizabeth McManus, Deputy Superintendent Business Services (EM)
Debbie Arobio, Capital Facilities Fiscal/Purchasing Manager (DA)
Pam Martinez, Executive Coordinator to the Deputy Superintendent, Business Services (PM)

Others in attendance:

Marc Friedman (MF)
Todd Lee (TL)
Laura Chalkley (LC)

NOTES:

- A. Meeting was called to order at 5:30 P.M.**
- B. Approval of Minutes**
 - 1. (PM) informed the group that she had corrected the two dates on the minutes for December 4, 2018 and they were reviewing the correct version. (SH) motion to approve and (DF) seconded. December 4, 2018 minutes were approved and recorded.
- C. Introduction of Laura Chalkley**
 - 1. (EM) introduced Laura Chalkley to the group as the Manager of Communications for SMUHSD. (EM) and (LC) will be working together on the new bond measure.
- D. Projects Update: Measure O**
 - 1. (TL) updated the committee on status of ongoing projects.
 - i. New District Office Parking Lot – (TL) informed the group about the solar panels above the parking island and the status of the drawings are expected to arrive next week. The panels will get reinstated. We will see a possible 10% decrease in energy usage once the solar panels are up and running. (PG) inquired if every school site parking lot had solar panels and (TL) responded that only Capuchino High School and district office had them on site. (TL) provided an update to the group on the pavement repairs in the district office parking lot. There are only a few spots that need to be fixed and the contractor will repair.
 - ii. PHS: (EM) stated the district was in the process of submitting the increment 1 site development plans. She stated the district was still working on the eminent domain process. The goal will be to have the school operating for the

2020 school year. (CM) asked if the district had met with school staff at PHS to discuss the new site. (EM) replied yes and that the focus has been to inform and remind the staff that the site will be different in the amount of real estate office space they will be using. The PHS staff was informed that they would be getting state of the art technology. (CM) inquired about the turnover with teachers at this site and (EM) responded saying Ron C. is a phenomenal leader and has changed the dynamics at that school site and has low turnover.

- iii. BHS Swimming Pool: (EM) informed the group about the pool shell replacement project that needs to be modernized. In this meeting, (TL) provided background on the history of the pool and the current issues experienced. (CM) inquired what next steps are with this project. (TL) responded that the board voted to demolish the pool shell and the district is currently waiting for a structural review. The committee members engaged in a discussion about the pool budget.

E. Measures M & O Financial Update

- 1. (DA) went over Measure O financials.

F. Capital Facilities Projects General Projects Summer 2019 – Update

- 1. (TL) informed the group about all capital facilities general projects scheduled for summer 2019:
 - i. Hillsdale High School has a concrete wall that needs minor repairs.
 - ii. Press Box at Burlingame High School has dry rot and it needs to be replaced. It appears that termites have gotten hold of it and have been eating away at the press box.
 - iii. Burlingame High School Turf Field Replacement: (TL) informed the group that our fields are used 24/7 and that when it rains on the fields, the turf field is awful and the students can't play. He stated you get double the playing field time on an artificial field versus natural grass.
 - iv. Aragon and Hillsdale High School: (TL) informed the group that both school sites will be getting lockers installed at their school sites.

G. Security Camera Update:

- 1. (EM) provided an update to the group and stated that she had taken the security camera project after the Florida school incident. The project costs estimate was \$500K at every school site. (EM) stated that they had schematic designs and had met with each principal to identify problem spots with potential camera angles. A question was raised at the board meeting about going wireless and (EM) stated one of the issues with going wireless is that each school site has different "Wi-Fi" capacity. A day after the security camera project was presented to the board, a student threatened to physically hurt a teacher by posting graffiti messages. There has been approximately 85 hours of investigation and it's not an efficient way to examine the incident. If the cameras had been in place, school staff would be able to identify who did the graffiti. (EM) stated her goal is to bring this project back to the board for their approval.

H. Potential Bond Measure:

- 1. (EM) informed the group the board is seriously considering doing a bond measure for March 2020. She stated we just hired a polling company to help us identify how much citizens are willing to pay for a bond. (DF) chimed in by stating it would be great to know what improvements were done at each school site with the previous bond measure. (CM) stated that she didn't think people are aware of what improvements have been done to all school sites. (PG) asked about the total amount

of funds being asked for the bond measure. (EM) replied that the polling company will dictate and provide that response off of their research.

I. Hillsdale High School Transite Panel

1. (EM) relayed to the group that transite testing had been administered on a big wall where damage was visibly seen and tested for air quality. The test results found some traces but nothing found significant. All traces are less than 2%. (TL) chimed in and stated there was no evidence found of asbestos, though noted if you break up the wall, eventually you may find it. (CM) asked if the district needed to do anything about students throwing balls at the transite panels. (TL) replied if residue is found on the ground that it needs to be cleaned up immediately.

J. Employee Housing Project Update:

1. (EM) provided the group with an update on this project and stated that the board will be deciding to take it slow with this project. She stated the district is focusing on the employee housing project and looking into surrounding neighborhood's feedback on overall project. (EM) concluded by telling the group she would provide a status update at the next meeting.

K. Items for Next Agenda

1. BHS Pool Modernization Project
2. Employee Housing Project
3. Security Camera Project
4. Potential Bond Measure
5. **Set Next Regular Meeting Date:** The next meeting date will be Monday, June 3, 2019 at 5:30 P.M. at 650 N. Delaware Street.

L. Adjournment

1. Meeting adjourned at 7:04 PM.

END OF MEETING MINUTES